

SCHOOL RULES

In the Turku Teacher Training School (Norssi) and Turku International School (TIS), an open learning environment that highlights a sense of community is considered important. Natural and caring interaction and behaviour between children, youth and adults of different ages is at the core of all activity.

These rules and regulations apply to grades 1-9 in basic education in Norssi and TIS. The rules also apply during field trips and other school trips and events.

The rules and regulations, in addition to the rules *I am a member of Norssi /TIS* are read through with the pupils every year. Both sets of rules are reviewed annually by teachers and pupils. Guardians are also given the possibility to participate in the reviewing process.

Because Norssi is also a training school for teacher trainees, in all actions teacher trainees are taken into consideration as teachers training for their future work. In the rules and regulations trainees are regarded as teachers.

The physical school boundaries are defined on a specific map (see the attachment). The lessons are taught between 8:15 am and 4 pm.

The Pupil's Rights and Responsibilities

Every pupil has the right to receive instruction according to the curriculum, to be treated according to the principles of equity and equality, to personal freedom, to physical integrity, and to personal privacy. Pupils are treated equally regardless of their sex, native language, culture, religion or sexual orientation.

Every pupil has the responsibility to participate in lessons every school day, to complete given tasks conscientiously and with precision, and to behave appropriately. Permission for extra absences is to be applied for in advance. These absences may not cause a delay or neglect in the pupil's studies.

Good conduct. Pupils are to conduct themselves with good manners at school. Interaction with others is respectful in both the school's physical and virtual environment.

Suitable and appropriate clothing for school is a part of good conduct, as well.

Lessons and working in the classroom. Classroom work takes place under the teacher's guidance. The school day begins with a short morning assembly. Everyone works to maintain a positive studying atmosphere. The lessons start according to the timetable. Pupils are to be on time for the lessons and behave well to create a peaceful working atmosphere.

Recess

The pupils spend their recesses in the area appointed to them. The schoolyard is a supervised area. Pupils may not exit the school area during the school day.

Throwing snowballs in the school area is prohibited.

Travelling to school

Traffic rules must be followed on the way to school. Bicycles are left in their designated areas in the schoolyard. Mopeds and microcars must not be parked in the schoolyard.

If a lesson is taught outside of the school area, the teacher's instructions are to be followed closely when transferring from place to place.

Lunch

Lunch is supervised by teachers. The kitchen staff is to be notified in writing about special diets annually. Everyone is responsible for leaving the cafeteria clean for the next group of diners. Everyone takes their own trays to the dish return conveyor belt and sorts their dirty dishes and waste into the right containers. Every pupil will have their turn in cleaning the cafeteria.

Library

The library is reserved for searching for information, studying, and reading newspapers and magazines. Everyone is entitled to a peaceful studying atmosphere in the library.

School celebrations and events

School celebrations are a part of the annual schoolwork. Good conduct appropriate for the nature of the celebration is required.

School devices, premises and equipment

School devices and equipment are to be used according to instructions. The equipment provided for a pupil's studies is to be used and handled with care. There are separate instructions on how to use iPads (see the attachment).

The school's premises are kept tidy, and everyone cleans after themselves. Materials are to be used economically following the principles of sustainable development.

Safety

Actions at school must never endanger anyone's safety or jeopardize anyone's right to a peaceful working environment. Everyone is responsible for immediately informing the school staff of any danger or security risk.

Intoxicants and dangerous objects

No dangerous objects or substances are allowed at school. Coming to school intoxicated is prohibited. The rules for smoking are according to the Tobacco Act.

Disciplinary measures

There are separate guidelines concerning disciplinary measures.